

PRE-REQUISITES

(For Student Self-registration form)

A] Desktop/ Laptop PC

B] A valid email id and mobile number

C] Student's PRN (Permanent Registration Number) provided by the institute

D] Information about:

1. College, Department, Standard (Current course year), Current Division, First time admission year
2. How you took the admission (Regular | Direct 2nd Year/Lateral | Transfer)
 - Regular: Admission after 10+2 in first year of graduation
 - Direct 2nd Year: Directly in 2nd year, after the diploma course
 - Transferred: Transferred from another college
3. Your seat type | Eg. Maharashtra State/Other Maharashtra State - Seat Reservations
4. Correct spelling of name of parents, their annual income, their work details such as where they work, their designation etc.
5. Bank Account details if any, PAN, Aadhar card number, blood group, identification marks (on body), declare special ability (handicap)
6. Permanent and Correspondence address (if any) details

E] Possession of following documents and their digital copy necessary for uploading:

File format allowed: Upload PDF, DOC, DOCX, JPG, JPEG, BMP, PNG formats only

File size allowed: Maximum 1MB

1. **Qualification Documents:**

SSC, HSC, Graduation and Post-Graduation mark sheets and degree completion certificates; Qualifying/Entrance exams score card (JEE, MH-CET, AIEEE, CAT etc. are examples of qualifying exams for admission in various courses offered by the institute), Educational Gap Certificate (As applicable)

2. **Official Documents:**

Domicile Certificate, Caste & Caste Validity Certificate, Non-Creamy Layer certificate, LC/TC, Defence Certificate, Physical Handicap Certificate, Migration Certificate, Migrant Certificate (For J&K candidates) and Birth Certificate (As applicable)
For foreign students - Passport, Visa, Residence Permit

3. **Identity proof Documents:**

Aadhar Card (Both sides), Passport

4. Digital Copy of Passport photographs with white background and Digital Copy of signature (within file size **50KB**)